

Thank you for your interest in our Kolpinghaus! Kolping Campus Krems is located directly on-campus and provides students a great place to stay within a familiar atmosphere.

**Make sure to apply on time for a place in our Kolpinghaus for 2024/25!**

## CHECKLIST FOR YOUR APPLICATION



- |                                                                                                                                                                                                                           |                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| ☞ Please submit the completely filled-in application form with all required documents                                                                                                                                     | <b>from March 15</b>  |
| ☞ After receipt of your complete application documents, you will be waitlisted                                                                                                                                            |                       |
| ☞ We will inform you, if we have a place available for you                                                                                                                                                                | <b>mid April</b>      |
| ☞ Upon allocation of a place, we ask you to submit the <b>deposit</b> in the amount of <b>€ 500</b> , in order to reserve this place. If we do not receive the deposit on time, the place will be offered to someone else | <b>May, 31</b>        |
| ☞ With the receipt of the deposit, a room is reserved for you until your move-in                                                                                                                                          |                       |
| ☞ Notification about your approximate time of move-in                                                                                                                                                                     | <b>until August 1</b> |

**FAQ:** <https://krems.kolping.at/en/faqs/>

### What happens with the deposit in case of a cancellation of a reserved place?

- € 25 reservation fee are charged in case of a study place rejection (written confirmation of the university)
- € 100 reservation fee are charged in all other cases
- € 500 (whole deposit) will be kept in case of a short-term cancellation (due dates are August 1, resp. January 1)
- With the beginning of the academic year (= September 1), the three months period of notice applies in case of terminations, regardless of the scheduled date of move-in (see point 10. Dismissal/Termination for further details). Please take into consideration that we have a minimum length of stay of one academic term. Thus, stays of one academic term cannot be further shortened through a premature termination.

Enclosed please find our application form and our House Rules. In case of any further questions, please contact us via:

E-Mail: [campuskrems@kolping.at](mailto:campuskrems@kolping.at) | Tel: +43(0)2732 83541

**We look forward to receiving your application!**